



Billie Jean King Internship Opportunities at World TeamTennis

Expectation:

WTT is seeking a high achieving, detail oriented intern to help handle business related matters for Billie Jean King. WTT will work with respective schools and universities to offer course credit.

Location:

1776 Broadway, Suite 600, New York, NY 10019

WTT & Billie Jean King Overview:

Billie Jean King has won 39 Grand Slam titles, including a record 20 at Wimbledon. She is one of the 20th century's most respected and influential people and has long been a champion for social change and equality. For more information, please visit <http://www.billiejeanking.com>.

Billie Jean King co-founded World TeamTennis in 1974. The 2010 season will be the 35th for the World TeamTennis Pro League, a unique property that showcases world-class tennis in a co-ed team environment. Teams consist of three generations of tennis standouts, including legends, current tour players and up-and-coming tennis pros. For more information please visit <http://www.WTT.com> (World TeamTennis' official website).

Job Description(s):

There are several projects where a resourceful contributor will have opportunities to make a significant impact. Examples of the types of projects that the intern would provide assistance for Billie Jean King include, but are not limited to:

- 1) Organizing and processing written communications/invoices (invites, autograph requests, bills, etc.)
- 2) Handling Women's Sports Foundation & Green Slam requests.
- 3) Processing recommendation letters.
- 4) Providing direct assistance to Billie Jean King at events during the WTT Season this July.
- 5) Processing and shipping Billie Jean King book order requests.
- 6) Updating and managing Billie Jean King's shared calendar.

Commitment:

The number of hours might vary, depending on terms of agreement for course credit. WTT is looking to fill this internship immediately and applications will be accepted on a rolling basis. Interns should be able to commit to an internship lasting at least four months for a minimum of ten hours per week, however, WTT can accommodate a 40+ hour per week schedule.

Contact:

Please send letter of interest and resume, via E-mail, to Isaac Leamer at ileamer@wtt.com.