

## **Operations Internship**

## Preseason

- Conduct inventory of operational material supplies, walkietalkies, etc.
- Assist in the original set-up of the stadium help to hang all banners, flags, etc.
- On site liaison with operation vendors bleachers, tent company, etc.

## Season / Match Day

- Stadium preparation assist with all match day operational details of on-court set up and breakdown, including but not limited to:
- Assist with pre match promotions/entertainment
- Assist with special tennis events/ groups as appropriate
- Assist with post match cleanup
- Maintain the cleanliness of site, including but not limited to: trash pick up, water flowers, adjust banners, flags, etc if needed

## Post-season

 Post-season breakdown – assist in breakdown of the stadium and oversee cleanup for the first three/four days after the season has ended.

Please allow flexibility regarding the job description as we are all a team and will work together to achieve our goals.

If you are interested in applying for an internship with the 2010 Philadelphia Freedoms, please contact:

Stephen Jackson: <u>sjackson@philadelphiafreedoms.com</u>

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