

# Tennis On Campus Preseason Checklist



- Meet with Sport Rec Advisor from your university/college.
- Know the rules of reimbursement, travel and other information the school will need from you.
  - \* This could include specific paper work, receipts or signed documents for each tournament.
- Attend the TOC Pre Season Webinar hosted by TOC Coordinator Susan Hochstatter
- Gather player email, phone, graduation year, t-shirt size and skill level.
- Create a budget that best fits where you will be traveling and what tennis materials you will need for practice. (tennis balls, food, gas, hotel etc.)
- Rank your teams based on player performance and the NTRP rating system
- Create your teams.
  - \* Team A, B, C etc.
  - \* 6 - 8 per team is a good number to insure everyone will play.
- Create an account on the *TOC Sports Illustrated Play* registration site.
  - \* Most will get the account info from the past leader so that you will not have to create a new one.
- Register for regional tournaments.
  - \* Each tournament registration closes the Monday before the tournament is held.
  - \* If you can not attend more then one regional tournament set up dual matches with other TOC clubs near you. Captain's info given upon request.
- Delegate small tasks if the work load is too much.
- Document your community service hours and bonus points throughout the season. (Due end of May)