

# *Tennis on Campus Preseason Checklist*



- Meet with Sport Rec Advisor from your university/college
- Know the rules of reimbursement, travel and other information the school will need from you (Paperwork, receipts, signatures needed for each tournament)
- Attend the TOC Pre Season Webinar host by TOC Coordinator Christine Watson
- Gather player email, phone, graduation year, t-shirt size and skill level
- Create a budget that best fits where you will be traveling and what tennis materials you will need for practice (balls, food, gas, hotel etc)
- Rank your teams based on player performance and the NTRP rating system
- Create your team (Team A,B,C etc. 6-8 per team is a good number to insure everyone will play)
- Create an account on the TOC Sports Illustrated Play registration site (Most will get the account info from the past leader)
- Register for regional tournaments (Registration closes 8 days before the tournament is held)
- Delegate small tasks if the workload is too much
- Document your community service hours and bonus points throughout the season (Due at the end of May)

Contact TOC Coordinator with any questions. Christine Watson

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