



Constitution Guidelines

In accordance with the Club Sport Program policies, each club sport is required to submit a copy of its constitution or by-laws. Copies of these documents will be kept in the Club Sport office and will be accessible to the University Community upon request. Below you will find a suggested outline for club sport constitutions, indicating the minimum information required in such a document.

- Article I Name of Club
- Article II Purpose of Club
- Article III Membership
 - A. Must include a clause of non-discrimination except insofar as a club must comply with league membership requirements
 - B. States requirements and size limitations if any
- Article IV Officers
 - A. Types of officers
 - B. When and how officers are elected
 - C. Duties and responsibilities of officers
 - D. Filling of vacancies
 - E. Removal of officers
- Article V Committees
- Article VI Meetings
 - A. Frequency and purpose of meetings
 - B. Minimum attendance requirements – Quorum
 - C. Selection of competitive team (when applicable)
- Article VII Dues
 - A. Fees per term/year
- Article VIII Amendments
 - A. Manner in which by-laws can be amended in the future